



LABI Campus Monthly Report: October 2015

LABI College-Institute-Seminary

Mission Statement: We are a Biblically based Pentecostal community of higher learning, equipping Christian men and women for service in the church and world.

Core Operational Value Statement: As a body of believers motivated by hope and purpose, we move and operate with excellence, transparency and innovation.

Office of the President: Dr. Marty Harris, PhD

For more information, comments, or recommendations please contact Nehemias Romero, Chief of Staff and editor of the LABI Campus Monthly Report. Office: 626.968.1328 Ext. 3027 or email nromero@labi.edu.

LABI Campus August Report 2015

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Presidential October 2015 Report: Dr. Marty Harris, President

We continue to make progress at LABI College!

This past month the VPAA and I had the opportunity to visit our extension site in Chula Vista California for a meeting regarding curriculum development and planning. Separately, the VPAA visited the Victorville extension campus and I had another opportunity to visit our Tijuana extension campus. We continue to make progress with our University partnership agreements. I have had meetings with leadership at Northwest University, who hope to offer undergraduate and a master's program for graduates of LABI on our campus. I have also met with the President of Pacific Oaks who has asked that I help with a U.S. Department of Education Title V, Hispanic Institutions grant. This month we are slated to meet with the President of SETEPEN (Masters in Theology program) and work together to discuss the transition of this program under our Latin American Theological Seminary. Dr. Urias Mendoza will be working closely with the President and VPAA to assure a seamless and supportive transition for students, faculty, and leadership. Stay tuned as we begin to promote this exciting partnership.

This past month, Vanguard University (Dr. April Harris) contacted my office, to discuss the first steps in my role to "evaluate" annually the progress of the new \$2.5 Million grant they recently received from the U.S. Department of Education. Within that role, I will establish new metrics and evaluate existing metrics on progress and targets related to the grant.

Dr. Jesse Miranda and I visited a private family foundation in Wisconsin earlier in the month. We had a half dozen or so meetings sharing the foundation and philosophy of our grant submission. This foundation is slated to consider a \$250,000 donation to LABI College with primary emphasis on establishing a new Center on Campus, key staff, and develop curriculum.

We are launching a new "Ambassadors" program to help with enrollment, recruitment, and hosting prospective students and their family to our campus. We are also launching a fall enrollment day event to help promote the college.

Our accreditation efforts are moving forward. We have engaged senior leadership and worked with and under the guidance of our VPAA to assure an excellent and timely submission of our reports (Due November 15th) for ABHE.

Business and Financial October 2015 Report: Ruben Mora, Chief Financial Officer

2015-2016 Strategic Goals

1. Finish our annual Financial Audit by Mark Todhunter and Associates.
2. Keep LABI College under the 96% expense-to-income ratio in 2015-16 school year.
3. Complete the Self Study based on the Essential Elements.

Progress on KPI's

1. The Financial Audit by Todhunter and Associates was successfully conducted in September. We will receive the Final Audit Report this week.
2. Bad debt ratio is currently at 4%. We continue to work with students and past balances.
3. Our Essential Elements responses/study have been completed. The whole accreditation Self Study is being reviewed by the steering committee before sending it to ABHE.

Challenges/Opportunities

Nehemias Romero has been relocated to Chief of Staff. This presents a new challenge as we train Gabriela Mora as the Business Office assistant. Congrats Nehemias and welcome Gabby!

General Updates

We are in the second cycle of student payments. Gabriela Mora continues making strides to be fully trained. We are starting to strategize for the upcoming semester. Districts, churches and private donors continue to support our school.

Budget

We are staying within our Board approved budget for fiscal year 2015-2016. We are actually doing well in this regard, as we are operating below the approved numbers. The enrollment number for this semester has presented challenges but we are cautiously moving forward.

Academic Affairs October Report: Dr. Andrew Stenhouse, Vice President for Academic Affairs

Strengths/Opportunities

Accreditation: The VPAA continues to focus on accreditation. Coordinating with the Accreditation Steering Committee (the President, CFO, VPAA, and Registrar), *The Compliance Report* is in its final stages of development. Dr. Grace Morales-Scott is also providing assistance with standard four, regarding governance.

Faculty Development: The second faculty lunch was held October 13th. Dr. Richard Winters challenged the faculty with provoking and insightful devotions and time of reflection. Information regarding credit hours, academic support, and curriculum were presented by the academic leadership team and discussed among the faculty.

Curriculum Development (Collaboration with LATS Excel): Other significant progress included the collaboration between the LABI College faculty and the administrative efforts of the LATS Excel program. Leading the collaborative discussion, Assistant Dean of Academic Affairs, Vikram Peters reports that initial conversations with select faculty members has already created a potential list of topics for consideration. Full certification requires the completion of six classes created to address the holistic needs of junior high, high school, and college-age students. Possible course topics discussed include an Excel Youth Ministry certificate that might include:

- *Leadership development* - integrity, vision, Spirit-empowerment, servanthood, modeling, in addition to current leadership trends and/or methodologies in the church.
- *Apologetics* – learning to counter, in part, theological fallacies, such as Moral Therapeutic Deism.
- *Organizational Management* – learning the practical steps to planning effective events such as a youth camp, the fundamentals of fund raising, and budget balancing.
- *Contemporary Ethics* - exploring moral issues and ethical dilemmas.
- *Homiletics* – learning the technical aspects of sermon preparation and delivery with attention given to development of rhetorical elements.
- *Philosophy of Ministry* – exploring calling, goal setting, and developing a philosophy of youth ministry.
- *Evangelism for Youth* – developing the skills vital to reach junior high, high school students and college-age adults.
- *Youth Media* – analyzing the positive and negative aspects of social media, while learning to positively harness that medium.
- *Contemporary Worship* – examining all aspects of musical praise.

Benefits of this collaboration might be (1) potentially new LABI College faculty members initially drawn to the Excel format; (2) graduates of the excel program becoming mentors to LABI College students; and (3) curriculum further developed to be included as LABI College curriculum -- as a new concentration, or even another degree in Youth Ministry.

Weaknesses / Opportunities

Currently the VPAA is in discussion with the Assistant Deans of Academic Affairs and Academic Services regarding the possible mechanism LABI College might create that would allow annual contracts for select faculty members, thus building stronger inclusion, participation, organizational commitment, and more effective faculty-community integration. The current course-by-course adjunct contract arrangement precludes the much needed sense of academic community critical for LABI College's sustainability.

Registrar October 2015 Report: Sara Lopez, Registrar and Assistant Dean, Faculty Support

Strategic Goals

1. Manage student and faculty records.
2. Graduation preparation.
3. Ensure faculty support and assistance/academic development.

Key Performance Indicators

LABI College will be graduating four students this fall semester 2015.

Manage Student/Faculty Records

As the LABI College Registrar a large responsibility includes: managing student records, ensuring that all necessary information is included, ensuring faculty contracts are submitted and completed, and information is filed correctly. In addition, this week files from non-returning students were removed from the current file cabinets and a list was given to the Admission's Director.

Graduation Preparation

This month, Vikram Peters, Assistant Dean, Bible and Ministry program, and I were able to meet with four prospective graduates. The meeting covered graduation portfolio expectations, dates of submission and presentation, graduation application, graduation questionnaire, and "What's Next?" form. During our time with the students we were able to guide them with the following expectations before they complete the semester and answered any questions.

Ensure Faculty Support & Assistance/ Academic Development

In conjunction with the Assistant Deans we meet on a weekly basis to enhance the academic department, improve curriculum, and collectively solve problems. Also, this month under Dr. Andrew Stenhouse's leadership and in collaboration with the President, Chief Financial Administrator, and I were able to meet regularly to improve and make corrections on the

Accreditation Self-Study Report that is due by November. As it pertains to my role, I am constantly providing assistance to faculty; whether it is technology needs, copies, materials, and providing guidance when needed.

Budget

Academic Department budget is at a good standing.

Strategic Goals

1. Supervise the beginning of the 2015 academic calendar.
2. Promote the opening of new LABI Extension sites.
3. Promote the development of the project of online classes.

Progress of Strategic Objectives

The last quarter of the academic calendar 2015 has started. A total of fifty-five extension centers are active, we expect to record approximately 900 students. This year we have opened seven new extensions, and three centers have reopened their extensions site. We are working on opening three new extensions, one in Greeley, Colorado; Albuquerque, New Mexico; and Los Angeles, California. In this month we are starting a new online class, it is being promoted through social networks, references, and emails with the goal to register fifty students.

Latin American Theological Seminary October 2015 Report: Denis Rivera, Associate Dean

Strategic Goals

1. Healthy growth in the studies of LATS extensions.
2. Programming courses, coordinating professors, dates, and location per quarter.
3. Improve the academic quality of each LATS extension.

Key Performance Indicators

I spoke with Rev. Gerardo Ortiz to open a LATS extension in the city of Bell, CA. There's good possibilities to initiate a new study center in winter of 2016. Also, we have been speaking with Rev. Maria Magdalena Montoya Campos from El Paso, TX; we have agreed to open a new extension in this city. We are going to start the first class of LATS curriculum on November 19th through the 21st. Also, this winter, the third weekend of January we are going to open another study center with Rev. Luis Camacho in Washington State.

Challenges/Opportunities

We give thanks to the Lord for this busy scenario in serving our Latino community in the theological education context. At the same time they're facing new responsibilities that are waiting to be filled. The challenge that we face is to look for Pentecostal teachers to teach The Word of The Lord in our classrooms. The teachers must have at a Master's degree or Doctorate. We don't have any full time teachers at this time. This is a little difficult because they are already busy in their own ministry and their own calendar or agenda.

Budget

According to the Chief Financial Officer, LATS is at a good standing with the budget.

Strategic Goals

1. Strategize new recruitment concepts
2. Discuss new program options

Key Performance Indicators

1. Plan new cohort of ExCEL

Challenges/Opportunities

We thank the Lord for the almost complete achievement of our first ExCEL cohort. This month the first ExCEL, Psychology & Pastoral Care class has come to its last weeks. But, it is with great honor to say the ExCEL team is continuing to move forward with the planning of the new ExCEL cohort. Professor Vikram Peters and I have been working together to strategize and come up with a youth ministries program for ExCEL. With a new program being added we will also be adding a new professor. We are proud to also be working on an intimate celebration, to honor and congratulate the very first ExCEL Certificate Program class competition. This will be a time for current students to receive their certificate and fellowship with their families and faculty of ExCEL. Many new and prosperous opportunities are happening with ExCEL. These opportunities will benefit many church leaders. Whether it may be in English or Spanish ExCEL is moving forward. The new semester start date has not changed and is in progress to begin early January and continue till June 2016.

Budget

The ExCEL Certificate Program operates with no budget at this moment.

Strategic Goals

1. To continuously manage and train Library attendants
2. To create process of reserves for convenience among professors and students
3. To finish Library World data input of all library books
4. To build a more convenient check-in/out system
5. To increase our partnership with neighboring libraries
6. To increase our research capabilities and resources for students
7. To have two library program events a semester

Key Performance Indicators

In our efforts to increase research capabilities, a new form has been given a hand-out which contains information (distance, resources available, address and number) on all nearby libraries.

We have also been informing students of Google Scholar, a free resource that provides scholarly journals and articles and often contains free full-text books online. Student Janell Lopez and Alumni Jenny Santana have continued inputting data for a collective six hours a week. We are now aware of Library World's ability to allot barcodes for patrons; this will allow us to assign barcodes to students, and scan their books in and out to replace the current sign-in/out process.

This project is currently underway.

Challenges/Opportunities

Volunteer support, although helpful, has continued to be somewhat unstable due to varied personal conflicts of time.

General Updates

Our first library program, *Literature Colloquium: Film Edition* was October 14th. About twenty students enjoyed the event, which also provided popcorn, coffee, and donuts. Student feedback was wonderful, with many requesting the next event of this kind.

Budget

We are within budget for the Library.

Strategic Goals

1. To continuously train tutors throughout the semester
2. To hold four workshops a semester, each with more options for attendance
3. To have 50% of the student body collectively attend each Workshop Week
4. To raise the average grade of term papers school-wide
5. For ALL syllabi to have some relationship with the W.C.

Key Performance Indicators

The October Workshop Week was a success with over 10 students attending. The topic was “Organizing Paragraphs”, utilizing a system called the Hamburger Organizer. Students won In-N-Out gift cards for their ability to recall and apply information learned. There was some issue with students not following directions from tutors in regards to citation, research, and bibliography formation and being found guilty of plagiarism after an appointment. Rossi found that every tutor had indeed documented advice to focus on that issue. She then asked every tutor to begin stressing even more the importance of guarding against plagiarism, reminding students of the institution’s policies and student consequences.

Challenges/Opportunities

The Writing Center hours are at times too limited to accommodate off-campus students, and so Rossi has had to make special arrangements after hours with students who work or attend class during the hours of 9am-3pm. It would be wonderful to extend the hours to 5pm with more help in the future.

General Updates

Thus far, 62 appointments have been scheduled this semester. We have had far less cancellations than last semester! This is due to our new text confirmation procedure, in which tutors send emails to a cell phone number with the carrier included. We have found that too few students check their email as a primary source of information. For this reason, the text simply alerts students to the email, so that a habit of checking email will eventually form.

Budget

We are within budget for the Writing Center.

Student Affairs October 2015 Report: Robert Cerda, Dean of Student Affairs

Strategic Goals

1. Work on Servant Leadership Proposal to present to the Presidential cabinet.
2. Create an assessment form and evaluate the student body's needs for improvements.
3. Work with SGA president on proposals for changes to the Student Manual.

General Updates

Dr. Marty Harris has established a committee to resolve the Servant Leadership challenge.

Ruben Mora is the chairs of the committee and they are tasked with transitioning the program to work study for the near future. Students leaders outing was a time well needed for our student leaders. On October 17th, 2015 we had a team outing. It was recreational activity for team building and as a treat to our leaders for working hard. We spent time in my friends ranch riding ATV's and horses. The students really enjoyed the time and we took advantage of the opportunity to pray and have a devotional. Additionally, we have postponed the workshops that where scheduled for October and November 2015.

Challenges and Opportunities

The challenge the student are having are due to the high stress demands of their employment, academics, and personal obligations. So then, in an attempt to further provide satisfactory services we are planning to evaluate the student body for customer satisfaction of food, residence life, how we respond to grievances, and recommendations of what LABI College policies they would like to see changed and why. Since, they have been outspoken about the Servant Leadership not being fair since they don't get paid for their service. This will give us some feedback for student satisfactory.

Budget: We are on target and within Budget.

Residence Life October 2015 Report: Sandra Cerda, Residence Director

Strategic Goals

1. Student leadership training
2. Relationship building
3. Coordinate weekly activities

Key Performance Indicators

In an effort to support the academic aspect of the college the residence department extended curfew hours and provided cookies during mid-terms week. In addition, the resident assistants continue to conduct bi-weekly devotionals and emphasize in establishing relationships. Also, this month we came together as a team and had a leadership team outing. We took our team to a ranch and rode quads, fellowshiped with one another, and enjoyed each other's company.

Challenges/Opportunities

The servant leadership program continues to be a challenge and all departments suffer from it.

Budget

In regards to budget, all activities and events were done under budget.

Spiritual Formation September 2015 Report: Krystal Baca, Dean of Spiritual Formation

Strategic Goals

1. Pastoral Manual: Complete writing a Spiritual Formation Manual in conjunction with the ABHE Accreditation Standard #8-Student Services.
2. Establishing part time pastoral positions: Spanish Pastor, Worship Pastor & Men's Pastor
3. Launching LABI Tour team.
4. Creating a higher standard for every chapel service.
5. Cultivating an atmosphere of effective prayer time.
6. Aiding in every student having the opportunity to encounter God, encourage unity, engage in small groups, and empower students for ministry.

Key Performance Indicators

We have created a comprehensive outline to initiate the collecting and organizing of data for the Pastoral Manual. We have also created chapel themes and contacting guest speakers for spring semester. Job descriptions were created for feature part time positions.

Challenges/Opportunities

A budget is needed for potential chapel speakers. Part time Pastor Positions need to be filled. One full time pastor doing the same job as four part time pastor positions is difficult. Establishing better communication with mobilization churches is a great opportunity. The quality of our sound system has gone down due to changes by our renters.

General Updates

Tour Team is booked to minister every Sunday from now until the end of the semester. On October 18, 2015 the Tour team played at a mission's conference. The Pastoral house and Admissions are working together to use the tour team for promotion of the college. The Pastoral House is teaming up with the Miranda center for a special event on being healthy physically and spiritually.

Budget

The office of Spiritual Formation expenses are woven within the institution's budget.

Facilities October 2015 Report: Robert Cerda, Facilities Manager

Strategic Goals

1. Trim trees around campus.
2. Work on catching up with the maintenance around campus.
3. Clean the back of the pastoral building.

General Updates

We have received two truckloads of donated furniture from Vanguard University and cleaned and reorganized the storage bin. Most of the furniture is in fair condition and can be used for the near future. Some desks, tables, and bookshelves were the bulk of the furniture given by Vanguard. We will be making one more trip back to Vanguard to pick up more furniture sometime this month. We have not started the tree trimming job as planned for this month, due to not having workers or the budget to trim the trees at this time. I have worked with student leaders (Heads of Department) on student workers' schedules to accommodate and get reorganized. In an attempt to assist them with our students making excuses to not show up to work, due to their schedule. Apartment number 8 has been repainted and repaired and the new renters are moving in.

Challenges/Opportunities

The biggest challenge at this moment is the Servant Leadership program. Students do not show up to work because they claim that LABI College is not paying them for the work. So, they have expressed concern and do not show up to work. This leaves student leaders with the bulk of the work to be done by themselves. However, we are working on getting job descriptions, and restructuring the entire servant leadership program to respond to the student's concerns. Moreover, we will continue to be a challenge throughout the remainder of the semester.

Budget

At this moment the Facilities Department is making repairs and purchases on a need to bases only. Budget on target.

Dining Commons October 2015 Report, Mario Ramirez, Head Chef

Strategic Goals

1. Maintain high food quality.
2. Keep kitchen clean, presentable, and sanitary.
3. Safe working environment.

Key Performance Indicators

1. Maintaining quality food with the budget given.
2. Continue to have high satisfaction and positive feedback among students and LABI staff.

Challenges/Opportunities

One of the challenges is to motivate people to complete their servant leadership. This means to show up on time and to be committed. The kitchen can be more effective and efficient by hiring an assistant cook.

General Updates

We are working hard every day to always do much better for everyone.

Budget

We are staying within our food budget for the 2015-2016 school year.

Aloha and Mahalo for your kokua!

Student Governance Association October 2015 Report: Ivan Chavez, SGA President

Strategic Goals

1. Encourage team bonding; maintain high spirits as we reach the mid-point of the semester.
2. Maintain school unity within the student body through supporting student events, and listening to student proposals.
3. Focus with commuter involvement. Brainstorm and plan for a commuter focused event.

Key Performance Indicators

1. SGA opened a time of donation for student Luisa Guillen and her family. After experiencing a difficult time in her life, the student body came together to show their love and support for Luisa and her family. Altogether, SGA raised \$128 for the Guillen family.
2. During Midterms weeks, SGA extended Hebrews Café hours throughout the week. Upon opening after curfew hours, we served free coffee and treats to students that were studying late in the upstairs lobby. It increase moral and encourage students to perform in their exams with excellence.
3. Student Leadership participated in a team outing on the 17th of October. Dean of Students Robert Cerda lead invited the team to a ranch where students were able to drive quads and go horseback riding. It was as a great time to relief stress after mid-terms week.

Challenges/Opportunities

1. SGA has rescheduled their meeting time again, and we have to readjust to our schedule. A few meetings have been postponed, and it affects our team unity.
2. The Disciplinary Committee held a hearing for three students in regards to misbehavior and defying the Student Manual. Overall, there was a fair decision made for all three students. It has been a challenge to encourage students and bring unity and peace amongst everyone.
3. A proposal for Commuter based events has been postponed until further notice.

Financial Report

SGA has an outstanding balance of \$559.90 in the SGA Account. Hebrews has made significant sales of \$247.50 this past month.

General Update

SGA has remained united through the past couple of weeks of the semester. As the Youth Conference approaches, our planning and coordinating for the students has picked up. The

Student Life Team has reviewed and revised a proposal that was submitted to the Dean of Students regarding Dormitory policies.

Budget Process

SGA is clear of all debts with the Financial Office.

Enrollment Management October 2015 Report: Brian Alvarez, Director of Admissions

Strategic Goals

1. Call all new applicants
2. Develop the Student Ambassador Program
3. Strategize new recruitment concepts

Key Performance Indicators

The Enrollment Office currently has 45 applicants, and recently welcomed two new hires: a new Director of Admissions, Brian Alvarez and an Admissions Specialist, William Mendoza. A new program has also been developed, the Student Ambassador Program.

Challenges/Opportunities

The Enrollment Office has been working hard to keep the interest of all new prospects. We currently have 45 prospective students. The Admissions Specialist and Student Ambassadors have been constantly making calls and sending emails to all new and current prospects. We are working on ordering new promotional materials; a new concept that we will try out this year is to order USB flash drives, where we will upload the application and media to give out to prospective students. A new program, Student Ambassadors, has been developed and approved. These select few students will work alongside the Admissions Department and serve to advance recruitment.

General Updates

In addition, the team has been working hard to strategically plan out “College Days” to present to all stakeholders. This season is very busy for the enrollment office as we are getting ready for major events such as So-Cal Convention, SPD Convention, NPLAD Convention, and Colorado Convention. It is also our “hot season” to recruit new students for the spring semester. Major

changes are happening in the Enrollment Office! As we continue to recruit and promote, we have set a goal to promote LABI's mascot, the bear, at all the events we will be attending.

Budget

We are within our budget.

Communications October 2015 Report: Josh Escandon, Chief Communications Officer

Strategic Goals

1. Revamp all LABI flyers, brochures, investment cards, Business cards, nametags, and apparel.
2. Create and Promote every departments marketing needs.
3. Expand Social media horizons by joining "Snapchat" & "Periscope".
4. Begin exploring live streaming events and chapel services worldwide.
5. Create new hashtag "#BecauseofLABI" to get student and family involvement via social media

Key Performance Indicators

In the month of October the Media and Communications department launched the hashtag "BecauseofLABI" to increase student and family involvement via social media. The hashtag has had the highest amount of "Likes", "Shares", and "Post clicks" than any other post we have done on all social media.

Challenges/Opportunities

With our recent involvement with *periscope*, LABI College now has the opportunity to reach anyone in the world at the touch of a button. Followers are now given the chance to view events from their smartphone or tablet. Our first live stream had 68 live viewers.

General Update

Since the last communications report in September, the Media and Communications Department have accomplished a lot to effectively market LABI College, LATS, and Extensions. Other items that have been accomplished include: promoting LABI College's Hispanic Institute for Pentecostal studies event featuring Dr. Paul Curtis. We are also working very closely with the Admissions Department and exploring new ways to reach prospective students.

Budget

At this point, the Marketing and Communications budget is at a good standing.

Alumni Association October 2015 Report: Joshua Escandon, Chief Communications Officer

Strategic Goals

1. Transfer all Alumni Association Facebook followers and guide them to become Forever LABI members via Alumni webpage.
2. Gain Alumni participation in events, chapels, and campus life by live streaming main events via *periscope app*.
3. Increase social media involvement by using vintage LABI photos every Thursday by using the *hashtags*, “#ForeverLABI”, and “#throwbackthursday”.
4. Create new alumni apparel -T-shirts, sweatshirts, flags, etc.
5. Update Alumni on current campus life and activity via *mail chip* email.

Key Performance Indicators

The alumni association was able to get an increase in alumni participation through social media.

With the launching of the new hashtag, *#BecauseofLABI*, we have received feedback and shares on post with students sharing their testimonies all over Instagram and Facebook.

Challenges/Opportunities

We hope to gain more involvement with our alumni via *Periscope*. With the help of this new app, we are now able to send out notifications with informing to Alumni about the option of live streaming major events on campus.

General Update

Since the last Alumni Association report, we have accomplished a lot to effectively reach former graduates of LABI. Other items that have been accomplished include: the update and revamping of the Forever LABI website that is currently under construction, and the soon to be launched “Alumni NOW Project”, which will allow social media followers to hear what alumni are doing after their journey at LABI College.

Budget

At this point, the Marketing and Communications budget is at a good standing.



President's Cabinet Meeting

November 10th, 2015

8:45am-10:00am

President Cabinet Members: M. Harris (Chair), A. Stenhouse, G. Mora, S. Cerda, R. Cerda, R. Mora, N. Romero. K. Baca, J. Escandon, E. Vega.

President's Cabinet Agenda

1. Welcome, Devotional, and Prayer (K. Baca)
2. Executive Leadership Conference Update (M. Harris)
3. Grant Update from the Kern Foundation and Vanguard University (M. Harris)
4. Enrollment Update (Weekly Reports/Events) (B. Alvarez)
5. Media and Communications Update (J. Escandon)
6. Academics Update: Extension Visits, Possible Programming Updates (A. Stenhouse)
7. Business and Finance Update: Current Status (R. Mora)
8. Student Affairs Update (R. Cerda/ E. Vega)
9. ABHE Accreditation update/ALO Update: Expectations (A. Stenhouse)
10. Off The Record (OTR) and Checking In.

Next President's Cabinet Meeting: **November 24th, 2015 at 8:45am-10:00am**



President's Cabinet Meeting-Extended

October 27th, 2015 (Minutes)

8:45am-10:00am

Extended Cabinet Purpose (Defined): From time to time the President will call for an “Extended Cabinet” meeting. During those meetings the Academic Cabinet team will combine with the President’ Cabinet team to cover academics, business, strategy and goals affecting respective areas of both cabinet teams.

President Cabinet Members Present: M. Harris (Chair), A. Stenhouse, G. Mora, S. Cerda, R. Cerda, R. Mora, N. Romero, K. Baca. Extended Members: B. Rossi, S. Lopez, V. Peters, D. Rivera, J. Saavedra, J. Escandon.

President's Extended Cabinet Minutes

1. Welcome, Devotional, and Prayer: Krystal Baca Provided the Prayer and Devotional
2. HIPS Update: We have received positive feedback on the first two lectures. Future lecturers are being booked. Fundraisers will be planned to cover honoraria costs.
3. Welcomed new Dean of Student Affairs: Eli Vega will start next Monday. Robert and Sandra will help for a healthy transition.
4. District and Executive Presbytery Meeting Update: The property resolution was not rejected, but consultation from an independent attorney will be sought for clarification.
5. Grant Update from the Kern Foundation and Vanguard: We will know on Nov 3rd whether the JMC received the Kern grant. Dr. Harris will be the evaluator for the recent VU grant.
6. Enrollment Update: We are on track to meet or exceed the goal of 15 new applicants. The Ambassadors Program composed of student workers will help promote and recruit. College Days Preview date is Nov 20th-21st.
7. Academics Update: Youth Ministry is being explored as a new major: Youth Ministry. The Tijuana extension visit went well: LATS/SETEPEN were well received and subsequent visits discussed. Online classes for extensions are continuing to be used. Plans were discussed for Dr. Harris to visit Northern California LABI/LATS extensions in November.
8. Business and Finance Update: Weekly Financial reports are available to staff in the Business Office. We are expected to be on the black through the end of the semester.

9. ABHE Accreditation update/ALO Update: Strong effort is being made for the final submission of the Compliance Report in November. The steering committee is meeting regularly to read and edit the Compliance Report.

Next President's Cabinet Meeting: **November 10th, 2015 at 8:45am-10:00am**