



LABI Campus Monthly Report: September 2016

LABI College-Institute-Seminary

Mission Statement: We are a Biblically based Pentecostal community of higher learning, equipping Christian men and women for service in the church and world.

Core Operational Value Statement: As a body of believers motivated by hope and purpose, we move and operate with excellence, transparency and innovation.

Office of the President: Dr. Marty Harris, PhD

For more information, comments, or recommendations please contact Nehemias Romero, Chief of Staff and editor of the LABI Campus Monthly Report. Office: 626.968.1328 Ext. 3027 or email nromero@labi.edu.

LABI Campus Report September 2016

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September 2016 Presidential Report: Dr. Marty Harris, President & CEO

New Missions Studies Center at LABI to Launch

LABI College and the School of Missions (SPD) are already aligned on many levels: (1) The need/population served, (2) Mission, (3) Values, (4) Doctrine, (5) Denominational Affiliation, (6) District Affiliation (SPD), and (7) Educational Objectives. LABI College is hopeful that the SPD School of Missions will successfully merge under LABI College to help establish the LABI College Center for Mission Studies. Dr. Harris will be working closely with SPD Missions Director Carlos Espana to help establish this new center.

LABI College Office of Ministerial Career Planning (MCP) to Launch

LABI College is launching the Office of Ministerial Career Planning (MCP). This important office will be launched immediately and will include the exploration of articulation agreements (across all AG districts), curriculum needs, recruitment, and work with other denominational office that may be in harmony with the AG. The new MCP office will also help with our accreditation efforts. There is an expectation that we provide guidance and resources to our students and graduates in terms of their ministerial goals that are built off of their LABI experiences, training, and education.

ABHE Site Team Evaluator:

Dr. Marty Harris served as an ABHE site team evaluator for a Bible College in Virginia. This was an important visit, and provided much needed information and evaluation responses to guide that institution in terms of its accreditation goals.

ABHE Accreditation Site Visit (October 25th-27th)

LABI College is preparing all departments for our ABHE Evaluation Site Visit on October 25th-27th. This site visit will be composed of 6 site visit team members from various ABHE-accredited schools, and will determine our candidacy status moving forward toward full accreditation. Additionally, LABI College submitted a substantive 700-page self-study last fall, as well as an Updated Compliance Document report this August.

LABI Foundation 90 Year Gala Celebration & Intimate Dinner

On September 30th, LABI Foundation hosted the LABI College 90 Year Celebration. Dr. Nicky Cruz was the keynote speaker at the Intimate Dinner (09/30) and Gala Celebration (10/01). Both events were full of blessed memories from alumni across decades. Both events help to raise nearly \$25,000 for the College and Scholarship efforts through the Foundation.

LABI Campus Improvements:

Through grants and donations, LABI will begin to invest into some important areas of the campus. Signage for new areas have already been ordered and received! These include the Dr. Nicky Cruz Lecture Hall, LABI College Foundation, and Dr. Augie Lopez Administration Building. We are also looking at adding several new photo murals, flooring, and painting.

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September 2016 Academic Report: Rudy Estrada, Dean of Academic Affairs

Narrative Summary:

The Academic department is on track on completing its monthly goals. We have been working on completing the 2015-16 portfolio assessments and yearly academic annual reports. The portfolios were evaluated and assessed by the faculty and academic staff on September on September 12th and the 26th. These portfolio assessments were incorporated into the yearly academic report and serve as a baseline for strategic initiatives and goals.

We are currently also working to develop a new Associate/Certificate program in Youth Ministry. Other programs are on hold for further development but the New Program Development Committee desires to focus upon the emerging need of youth ministry. The committee met on September 5th and September 19th to discuss degree level, program champions, explanation for the need, curriculum, courses, marketing and recruitment plan, and enrollment projections. We are aiming to complete the new program in Youth Ministry by October 15th and submit a substantive change form to ABHE.

Each week the Dean has also been sending the faculty weekly “teaching tips” for their growth and development in pedagogical skills. This month tips were sent on generating classroom discussion and ways to encourage students to read the textbook. These tips are a way to encourage and support the faculty with pedagogical advice from respected educators.

Currently, the faculty is planning to host an event on “Politics and Pentecostalism” in the month of November. This will include a plenary session and response from the faculty and Dean Rudy Estrada, and theology faculty Steven Acevedo. This will be an open event for students, staff, and alumni.

Other administrators are also working on implementing academic advising and retention procedures, expanding online library technology, and doing an internal audit of records.

Each department has produced “Strategic Goals” for the year that align to institutional goals and planning progress of these goals. Both are listed below:

2016-2017 Strategic Goals

1. Faculty promotion (chapel; speakers at various events; social media presence)
2. Maintain academic rigor and competitiveness (admissions; courses; classroom expectations)
3. Expand and implement Diverse programs (new courses; degree options; deliverable methods)

Budget: The Dean’s office is in good standing with the Business Office.

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September 2016 Academic Report:
Sara Lopez, Assistant Dean for Academic Support & LABI College
Registrar

Narrative Summary:

The last day to add or drop courses for fall semester 2016 was August 26; however, some exceptions were made for new students. Fall semester 2016 includes a total of 53 registered students in the Associate Degree program and 4 Certificate program students, a total of 57 students. The 57 students enrolled include 31 on-campus students and 26 off-campus students. The 4 students enrolled in the Certificate program are students who were not able to meet the Associate Degree program requirement of maintaining a 2.0 gpa. These students were placed in academic probation and met with me throughout the semester for academic progress and guidance.

Furthermore, this semester there is a total of 10 students in academic probation (below 2.0 gpa). This accounts for 19% of our student body. In our efforts to increase our retention rate and attrition, but also see our students succeed academically, an academic counselor will be meeting with them bi-weekly. The purpose of the meetings is to support, guide, and encourage our students. Students in academic probation are also responsible for ensuring that their professors sign the form that indicates students' progress.

In addition, another major goal for my department is to have an internal records audit. This ensures that all necessary information is complete and filed. Students who have missing items are being notified to turn in the missing item(s), and students who do not have official transcripts will be placed on hold for future academic registration. As the Registrar and by nature of my position I have to certify that all records are kept safe and that all information is in their file. This not only keeps us aligned to what we require of students, but also prepares us for accreditation and our site visit in October.

We are constantly creating support and opportunities for our student's academic success. We are looking forward to continue growing as an academic department.

Each department has produced "Strategic Goals" for the year that align to institutional goals and planning. Progress of these goals are measured by "Key Performance Indicators." Both are listed below:

2016-2017 Strategic Goals

1. Registration.
2. Student support and progress.
3. Data management.

Progress on KPI's

1. Enrollment
2. Attrition/ Retention rates
3. GPA

Budget: The Registrar's Office is in good standing with the Business Office.

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September 2016 Library Report: Rebekah Rossi, Dean of Students

Narrative Summary:

Two new Library Assistant student workers have been trained, as well as four volunteers, and two dual-student workers in both the library and the Writing Center. This has allowed us 52 hours of operation a week, and 56 hours every other Saturday when part-time librarian Steve Valdez works. Student worker Janell Lopez and Rossi have trained four of the new team members in data entry, and also have created a detailed Data Entry Training in order to expedite the process and include others. Currently, Valdez alongside workers have reached 8,591 books entered into the libraryworld.com database, which is 30% of all collections housed within the library. The new policy of silence in the entire front of the library has been well received and respected. The Writing Center has been used for a collaborative space available on reserve; this has been a helpful resource for various group projects, and the feedback has been positive. Students Caleb Gonzales and Freddie Espinoza have been put in charge of the new library newsletter, *Between the Pages*, set to be released September 30th. It will contain many exciting articles, such as “Expressions of the Heart”, when student written art is showcased, “Book Highlight”, where a specific book in the library is reviewed and promoted, and “Writing Center Corner”, an area for all workshops and announcements. As far as student usage, it was found through daily headcounts each hour that on Mondays about 16 students use the library on average throughout the day, from opening at 9:00am to closing at 11:00pm. On Tuesdays, an average of 7 students utilize the library. Wednesdays yield 16, Thursdays yield 7, and Fridays yield only 2. This data has been very helpful in understanding student demand.

2016-2017 Strategic Goals

1. To continuously manage and train Library attendants
2. To create convenient process for book reserves for professors and students
3. To finish Library World data input of all library books
4. To build a more convenient check-in/out system
5. To increase our partnership with neighboring libraries
6. To increase our research capabilities and resources for students
7. To have one to two library program events a semester

Progress on KPI's

1. All library volunteers and student workers were properly trained.
2. Professors have continued to report book reserve requests.
3. Data entry efforts continue with four workers, which will eventually help our check-in/out system
4. The new counter tops in the computer lab increase capacity for more students to enjoy a quiet research area, and a computer from Rossi's office will be moved for another to be available for student use.

Budget: The library is in good financial standing.

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September 2016 Writing Center Report: Rebekah Rossi, Dean of Students

Narrative Summary:

Three talented tutors have been fully trained this semester! We also look back this month at two successful workshops: Aug. 22-25th we held a new addition, “Common Writing Mistakes”, which was attended by 13 students. From Sept. 12-15th we held “MLA All the Way”, excellently organized by tutor Marco Parra. Each workshop will keep the same day-time-classroom schedule throughout the semester: Mondays, 11-12pm, Tuesdays, 4:00-5:00pm, Wednesdays, 9:00pm-10:00pm, and Thursdays, 6:00pm-7:00pm. Three face-to-face appointments have been completed, with 10 appointments scheduled. The Writing Center hours have been revised due to the Rossi’s appointment as Dean of Students, and are varied but posted on every door for clarity. They are 9:00am-10:00pm on Mondays with tutors Becky, Caleb and Marco, 9:00am-3:00pm and 6:00pm-9:00pm on Tuesdays with Marco, Daniela, and Angela, 6:00pm-9:00pm on Wednesdays with Angela, 1:30pm-5:00pm on Thursdays with Angela, and 9:00am-12:00pm on Fridays with Becky. Two papers requiring a Writing Center stamp approval are coming up, and one that allows extra credit. Therefore, Rossi is creating trainings on these specific papers in order to well prepare the tutors.

2015-2016 Strategic Goals:

1. To continuously train tutors throughout the semester
2. To hold three-four workshops a semester, each with more options for attendance
3. To have 50% of the student body collectively attend each Workshop Week
4. To raise the average grade of term papers school-wide
5. For ALL syllabi to have some relationship with the W.C.

Progress on KPI’s:

1. All tutors have been trained in office management and tutoring sessions.
2. Workshop Weeks have been set and are underway.
3. New tutor trainings are being crafted for specific upcoming papers.
4. 50% of the student body attended the last workshop.
5. Thus far, three professors have chosen to keep the use of the Writing Center as a part of their curriculum.

Budget: We are in good standing with the Business Office, with \$24 spent for donuts for the workshop.



September 2016 Extensions Report: Jose Luis Saavedra, Dean of LABI Extensions

Narrative Summary:

We have started the last quarter of the 2016, and our commitment as an academic institution to provide biblical-theological education in the local Church moves us to continue this work that has to do with the mission of God to the world.

90% of extensions have worked regularly during the year. Student graduations and completions, period of much activity in the local congregations, economic factors, etc. create a decrease in student numbers, which is why it is important to promote our academic offerings in the local church, a job that is constant and ensures the sustainability of the program.

As explained in the previous paragraph, ending this September, we are inaugurating a new extension in the city of Austin in Texas. The efforts of Pastor Francisco Colop have been important, beginning classes with about 25 new students. The expectation is to bring together 100 students. We thank God for opening this new door and for consolidating our presence in the State of Texas.

I must also report that the promotion, care quality and warmth in the development of the Extension in our house (city of La Puente) is working well. The whole efforts of teachers, administrators, pastors, and students are noteworthy. Monday and Tuesday nights we have approximately 50 students in our classrooms. These classes also are now transmitted over the Internet.

Each department has produced “Strategic Goals” for the year that align to institutional goals and planning. Progress of these goals are measured by “Key Performance Indicators.” Both are listed below:

2015-2016 Strategic Goals

1. Monitor the progress of the academic calendar 2016.
2. Promote the opening of new extensions LABI.
3. Promote the development and systematization of online program classes.

Progress on KPI's

1. 90% of the extensions are operating regularly.
2. Six new extensions have started their operations in 2016.
3. Our online outreach program is in full swing

Budget: According to the 2016 revenue target, to date we have reached 52% of the target.



September 2016 Student Life Report:
Rebekah Rossi, Dean of Student Affairs
Alan Guzman/Rosemary Miramontes, Assistance Residence Directors

Narrative Summary:

In September, 31 on-campus students settled into dorm life. A house meeting was held at the end of the previous month (8/22), and social activities were now able to begin. Game nights on Thursday's have been well-received with a majority of the student body in attendance. School Spirit Week from the 12th-15th incited much joy, and included P.J. Day, Red vs. Black Day (for tug-of-war teams), 70's Day, and Family Day. Monday nights began the start of separate women and men's devotionals in their respective halls, led by RA's. A combined house meeting was held on 9/20 to address minor disrespect toward authority, and reminders concerning cleaning common areas and bathrooms, curfew, dress code, noise levels, and tightening the showerheads to avoid wasted water. The Residence Life team organized a bug fumigation of the dormitories on 9/24. Proper and detailed instructions for before and after the event were communicated to the student body both verbally and in written letters. On 9/22 a Campus Clean-Up Day was held, with over 20 students and staff involved. The library, behind the dormitories, the lobbies, and other key areas were cleaned. The RD's have begun one-on-one's with each student in order to remind them of their purpose, to build rapport, and to hear how their overall experience has been thus far with Residence Life. Through these conversations, it was revealed that students desire certain cosmetic updates within the dorms, more time with staff and faculty, and mostly positive expectations and impressions. This data will be compiled and utilized for assessments in the future. For now, a staff/faculty versus students volleyball game is being organized and scheduled in order to bring these two groups together in a fun way, outside of the office or classroom.

2016-2017 Strategic Goals:

1. To promote ministry, education, and fellowship
2. To promote and uphold campus safety, and student services in reference to our Student Manual
3. To promote a Pentecostal community of student leaders

Progress on KPI's:

1. Girl's and Guy's Weekly devotionals have been successful and consistent.
2. One-on-one's with every student have been underway and are 70% completed.
3. Bathroom cleaning rotations for the halls have begun successfully.
4. Most fire extinguishers have been inspected and placed in populated areas.
5. 2 Assistant Residents Directors (male and female) are fully involved and present

Budget: We are below our approved spending budget.

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September 2016 Spiritual Formation Report: Krystal Baca, Dean of Spiritual Formation & Campus Pastor

Narrative Summary: The office of Spiritual formation is off to a powerful start! On September 4th students started at their Mobilization churches. LABI students will be serving at over 30 churches this semester. Aiding in all areas of ministry such as: worship ministry, children's ministry, media, and so many others.

Each week we have had a different theme in chapel. The 1st week of September the theme was, "Wireless" hearing and talking to God. We had amazing speakers such as Pastor Steve Pinto and Dr. Gabe Veas. The following week we talked about "Hope" greater than our circumstances. We had Pastor Alberto Bello from TBN Salsa come and share the word with our staff and students. We are always trying to meet the needs and hurts of our students so the following week of September we talked about, "My bad church experience". We wanted to give student an opportunity to look for God and receive healing. We had speakers such as Peter De Jesus from Texas, and Michel Bowles from Oasis church in Los Angeles. We are a school that believes that both men and women are called by God so we also had a theme this month about Men and Women in Ministry. We had speakers such as are very own Chief of Staff, Nehemiah Romero and Irene Francois from Mission Ebenezer church.

The most exciting thing I want to report this month is the return of Spiritual Emphasis week here at LABI College! This is a special week dedicated to hearing from the Lord. We are providing day and night time chapel services. We want to come together this week to worship and hear from our amazing God! LABI Students are hungry and excited for more of the Lord. I truly believe that God is stirring up something amazing here on our campus. I know we are going to see God work in new and exciting ways!

Each department has produced "Strategic Goals" for the year that align to institutional goals and planning. Progress of these goals are measured by "Key Performance Indicators." Both are listed below:

2016-2017 Strategic Goals

1. Creating a higher standard for every chapel service.
2. Creating an atmosphere for effective times of prayer.
3. Aiding in every student having the opportunity to encounter God, encourage unity, engage in small groups, and empower students for ministry.

Progress on KPI's

1. Weekly themes have been incorporated into our chapel themes.
2. More prayer options have been added so that students have more opportunities to seek God. Including a curfew prayer from 11:00pm-11:30om. It is a convenient time for students.
3. Students are coming together to seek God and build unity.

Budget: The Pastoral Office is in good standing with the Business Office.

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September 2016 Enrollment Report:
Eli Vega, Chief Enrollment Officer
William Mendoza, Admissions Specialist

Narrative Summary:

During the month of September a new and exciting thing happened in the enrollment office. Our very own Chief of Enrollment Eli Vega, was elected as the new District Youth Director of the Southern Pacific District of the Assemblies of God. This has given a huge boost of energy and excitement to the enrollment office as we prepare to kick off spring 2017 recruitment season. Collectively, we have set a goal of completing 5 new student applications per week for the next 17 weeks. Doing so will help us get 80 completed applications and thus leave us with about 40 new students when factoring in our conversion factor of 50%. We currently have two staff members and one intern (Itzel Rojo) constantly working through all leads and prospective student “applications” in the enrollment office. We’ve updated all email correspondent templates or like we like to call it “ammo” to ensure that we are answering questions in a uniform way. We decided to clean out Populi by exporting old *leads and *prospect students (over 800 of them) into a spreadsheet to avoid getting confused with current applications and thus no longer waste time on those who are no longer interested. Furthermore, we will no longer be inserting *leads onto Populi until an *lead actually begins to fill out an online application. We currently have 2 completed applications for this springs 2017 and have 18 prospective students in the process of completing their application. Final new merchandize and promotional material is currently being designed and is scheduled to arrive just in time for the gala as well as the new promo booth which will be used for the upcoming SPD convention.

New Student Enrolment Status (Spring 2017 Goal = 80 completed applications)

	Current Stats	+	-
*Prospects Students	18	18	0
*Completed Applications	2	2	0

Recruitment Activity

	*Interest Card	*Online Inquiries	*Campus Visits	*Total Leads This Month
*Leads	34	3	2	39

2016-2017 Strategic Goals:

1. To increase the quality and quantity of students by recruiting those who are an institutional fit.
2. To collect and evaluate data, general admissions requirements, and procedures of the admissions office on consistent and uniform based.
3. To ensure that information and services are available in a timely and accurate fashion
4. To enhance the operational effectiveness of the admissions office

Progress on KPI's:

1. Conducted 2 enrollment office trainings
2. Sent out our enrollment survey to all constituents to evaluate our effectiveness
3. Sorted 907 leads on Populi and exported them into a new CRM/ Spreadsheet to help ease traffic
4. 2 Completed applications
5. 2 campus tours booked
6. New LABI Merchandise has be designed and ordered
7. We are schedule to promote LABI College at the 90th Year Gala

Budget: We are on below our approved spending budget.

Explanatory Legend

1. *Leads = An online inquiry or interest card filled out by someone who is interested in learning more about LABI also known as a lead
2. *Prospective Students = Leads who started to fill out there admissions application and are 1-99% completed
3. *Completed Applications = an application that has satisfied all 4 sections of the application and has received an acceptance letter.
4. *Retention = returning student body from spring to fall
5. *Attrition = returning student body that stopped taking classes for more than 2 semesters and has decided to come back
6. *Cold = these are prospect applicants that have not had shown any “action” or response to their application for 3 to 5 months

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September 2016 Marketing Report: Joshua Escandon, Chief Communications Officer

Narrative Summary:

Throughout the month of September, the Marketing department worked very closely with the LABI College Foundation. As the 90th Year Anniversary of LABI College approached, the marketing team made sure that everything was properly promoted via social media and website. Some projects that we were very proud of are the programs for the intimate dinner with Nicky Cruz and the 90th year Gala anniversary and the photomural for the Dr. Nicky Cruz Lecture hall. We also started a countdown to the Gala event in hopes to bring a larger awareness of the event. In other news, the marketing team designed new LABI College T-shirts and Hats that are now available for sale in the admissions office. We are currently working on a new online LABI College store where customers can easily purchase LABI College apparel and merchandise from the convenience of their laptop, phone or tablet. We are hoping to have this online store completed along with our new Website by the end of November 2016.

As the Fall semester continues, the marketing team continues to work closely with the Admissions department to assure that all their marketing needs have been fulfilled. We recently release a short video of Admissions Specialist William Mendoza announcing that LABI College is now accepting applications for the Spring 2017 semester. We decided to Facebook “Boost” the video that allows the video to reach a larger variety of Facebook users. So far the video has reached 5,788 people, has 90 likes, 11 shares, and 3 comments. We will continue to strive to reach more interested students via social media.

In the following month the marketing team will continue to work in preparation for the ABHE site visit happening in the month of October.

Each department has produced “Strategic Goals” for the year that align to institutional goals and planning. Progress of these goals are measured by “Key Performance Indicators.” Both are listed below:

2016-2017 Strategic Goals

1. Revamp of the LABI College website (60% Completed).
2. Reach 7,000 followers via Facebook.
3. Successfully reach the majority of LABI Alumni of all years.

Progress on KPI’s

1. This summer our Facebook page has reached over 30,000+ people.
2. Our Facebook page is averaging one new like a day.
3. Our videos for this month have received 10,000 new views

Budget: The Marketing and Communications budget is in good standing

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President's Cabinet Meeting-Extended

September 27th, 2016

9:00am-11:00am

Extended Cabinet Purpose (Defined): From time to time the President will call for an “Extended Cabinet” meeting. During those meetings the Academic Cabinet team will combine with the President’ Cabinet team to cover academics, business, strategy and goals affecting respective areas of both cabinet teams.

President Cabinet Members: M. Harris (Chair), R. Mora, G. Mora, B. Rossi, E. Vega, K. Baca, J. Escandon, N. Romero. Extended Members: R. Estrada, S. Lopez, J. Saavedra, D. Rivera.

President's Cabinet Agenda

1. Welcome, Devotional, and Prayer (K. Baca)
2. ABHE Updates/Progress (M. Harris)
3. ABHE Site Visit Preparation/Planning (M. Harris)
4. TIC, Kern Grant, Templo Victoria Cathedral City (M. Harris)
5. Academic Update: Associates Degree (R. Estrada, S. Lopez)
6. Enrollment Update (E. Vega)
7. Media and Communications Update (J. Escandon)
8. Student Affairs Update (E. Vega/B. Rossi)
9. Spiritual Formation Update (K. Baca)
10. Extensions Update (J. Saavedra)
11. LATS Update (D. Rivera)
12. Business and Finance Update: Current Status (R. Mora)
13. Off The Record (OTR) and Checking In.

Next President's Cabinet Meeting: **TBA**

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President's Cabinet Meeting-Extended
September 27th, 2016
9:00am-11:00am

Extended Cabinet Purpose (Defined): From time to time the President will call for an “Extended Cabinet” meeting. During those meetings the Academic Cabinet team will combine with the President’ Cabinet team to cover academics, business, strategy and goals affecting respective areas of both cabinet teams.

President Cabinet Members: M. Harris (Chair), R. Mora, G. Mora, B. Rossi, E. Vega, K. Baca, J. Escandon, N. Romero. Extended Members: R. Estrada, S. Lopez, J. Saavedra, D. Rivera.

President's Cabinet Minutes

1. Welcome, Devotional, and Prayer: Pastor Krystal Baca shared a devotional on Joel 2:28-29, encouraging us to not be limited by any obstacle.
2. ABHE Site Visit Preparation/Planning: Several areas were addressed as we prepare for our ABHE site visit, such as: Campus preparation/clean up, campus signage, website updates, mission published, documents and manuals published, monthly reports published, Student/Faculty/Staff files labeled and secured.
3. TIC, Kern Grant, Templo Victoria Cathedral City: The TIC agreement was approved at District Council, and we are in the process of placing LABI College’s name on the Title. Dr. Harris has been writing for the Kern Grant, modifying his reporting/assessments in light of the new Oikonomia student outcome goals. Pastor Najar from Templo Victoria is recruiting 10 churches to provide \$30k, for a total of \$300k as a no-interest, 3-year loan.
4. Academic Update: Associates Degree: The Youth Ministry program was approved by the Cabinet. The Certificate in Youth Ministry will launch in Spring 2017.
5. Enrollment Update: The Enrollment Manual has been updated and will soon be published online. Admissions training and S.W.O.T. analysis was conducted. As of today, we have 34 “leads” (interest cards filled, phone calls, online inquiries) and 18 “prospective students” (commenced applications). The goal is for all 18 “prospective students” to be “completed applications” (application, transcripts, personal testimony).
6. Media and Communications Update: The Media department created the Nicky Cruz Lecture Hall mural/signage, as well as murals for the Augie Lopez Admin Building and the Simon Franco Conference Room. T-shirts and caps have been ordered for sales and promotions.
7. Student Affairs Update: The Dean of Students is preparing for SGA elections and RA applicants for next year. Midterm Week will consist of study areas, extended Library hours and extended curfew hours for studying.
8. Spiritual Formation Update: Spiritual Emphasis week will have Josiah Paredes and Antonio Reyes preaching. We are partnering with the Jesse Miranda Center and the SPD Missions Department for student chapel events.
9. Extensions Update: Extensions is starting the last semester of 2016. We are starting 7 new extension sites in Colorado. The La Puente night classes have been effective, having over 60 students in attendance. Extensions is also updating its transcripts system.
10. LATS Update: LATS is making plans to make inroads in El Salvador by January next year.

Next President’s Cabinet Meeting: **TBA**

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