



2024 ANNUAL SECURITY AND FIRE SAFETY REPORT

**LABI COLLEGE
14209 E. LOMITAS AVENUE
LA PUENTE, CA 91746**

MISSION STATEMENT

We are a Biblically-based Pentecostal community of higher learning, equipping Christian men and women for service in the church and world.



**LABI COLLEGE
ANNUAL SECURITY AND FIRE SAFETY REPORT 2024**

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INTRODUCTION

The LABI College Annual Security and Fire Safety Report contains policies and procedures related to alcohol and drug use, sex offenses, emergency evacuation procedures, and fire safety policies and procedures. LABI College is also required to report crime and fire statistics they may have occurred on our campus. For more information, you may reach out to the following college personnel:

For matters relating to Crime, Campus Emergencies, or Fire Emergencies, please contact:

Silvia Jovel, Campus Safety and Fire Safety Officer

sjovel@labi.edu

(626)968-1328

For matters related to discrimination, harassment, or sexual offenses, please contact:

Gabriela Mora-Alvarez, Title IX Coordinator

galvarez@labi.edu

(626)968-1328, ext. 3009

ALCOHOL AND ILLEGAL DRUGS

The use, possession, manufacturing, distribution, purchasing, or being under the influence of alcohol and illegal drugs are prohibited on the LABI College campus or at any LABI sponsored event or off campus activity. Violation of this policy will result in discipline as stipulated in the LABI College Student Manual.

LABI College is an institution of higher education that complies with the Drug-Free Schools and Campuses Regulations of 1989 and the Drug-Free Workplace Act of 1988. Below are state and federal sanctions concerning unlawful use of alcohol and/or illegal drugs within the state of California and the LABI College campus:

- A violation of California law for the unlawful sale of alcohol may include imprisonment in the county jail for six months, plus fines and penalties.
- A violation of California law for the use of alcohol by obviously intoxicated individuals will vary with the particular circumstances but may include imprisonment in the county jail and substantial fines and penalties. Additionally, minors who are arrested for violations concerning the use of alcohol run the risk of having their driving privileges suspended or revoked until they are 18.
- A violation of California law for the possession, use and/or sale of narcotics, and/or other illicit drugs includes imprisonment in the county jail or state prison for one to nine years, plus fines up to \$100,000 for each count.
- A violation of federal law for the possession, use and/or sale of narcotics, marijuana and/or other illicit drugs may include imprisonment in the federal penitentiary for one to fifteen years plus substantial financial penalties.
- A violation of the law involving an individual being under the influence of a combination of alcohol and other drugs may result in an increase in criminal sanctions and penalties.

For any student that needs help with an alcohol, drug, or substance-related problem, please know that the Campus Pastor's office (Spiritual Formation office), Student Life office, and Residence office will provide assistance to those who come forward seeking help. LABI College also has a College Psychologist

Student in need may find these other resources helpful as well:

- Alcoholics Anonymous English: (323) 936-4343/en Español: (323) 750-2039
- Al-Anon (818) 760-7122
- Adult Children of Alcoholics (310) 534-1815
- Cocaine Anonymous (888) 714-8341
- Family Anonymous Drug Abuse (847) 294-5877
- Marijuana Anonymous (800) 766-6779 (English/Español)
- Narcotics Anonymous English - (800) 863-296 / en Español - (888) 622-4692
- National Council on Alcohol and Drug Dependency (818) 997-0414

SEX OFFENSES

The federal Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student. In California, convicted sex offenders must register with the local law enforcement agency for the jurisdiction in which they live. You can link to this information, which appears on the California Department of Justice's official web site www.meganslaw.ca.gov.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Emergency Notification

- For any occurrence such as a death in the family, sickness, accident or any other circumstance that is considered an EMERGENCY- the student should notify the Resident Director or the Dean of Students immediately.

Illness or Medical Emergency

- In case of an accident, first call the RD/RA to determine the severity of the emergency.
- Depending on the severity of the emergency, 911 will be called and the RD/RA will accompany the student(s) to the emergency room.

- Students are not allowed to accompany other students to the E.R. or travel with them in the ambulance.

Note: LABI College or administration is not responsible for treatment of emergency transportation fees. In case of illness due to new or pre-existing conditions, LABI College is exempt from paying any fees for medical or emergency response.

Emergency Procedures

1. Step #1: Call the appropriate emergency number depending on the situation.
 - Residence Director (323) 945-8683
 - 911- Be prepared to give the dispatcher your name, location, and the phone number you are calling from.
2. Step #2: Respond according to the type of emergency listed:
 - Medical
 - Do not move the victim, unless vital.
 - If you are trained and certified, and comfortable to do so, administer First Aid.
 - Fire
 - If you hear a fire alarm, evacuate the building immediately.
 - Walk, don't run!
 - If you discover a fire, activate the nearest fire alarm. Check doors for heat (top and bottom) with back of hand. If hot, do not open! Wait for emergency personnel to respond. Open window if able to do so. Yell for help.
 - Fire extinguishers are located in all buildings. Familiarize yourself to their locations prior to emergencies.
 - Do not attempt to fight large fires.

- For small fires (wastebasket size) only use a fire extinguisher.
 - If fire grows larger, alert others and move away from the fire. Close (but do not lock) all doors behind you as you move away.
- If trapped in heavy smoke, drop to your hands and knees and crawl towards the nearest exit.
- If you are trapped by a fire, place cloth material around/under the door. Retreat and close as many doors as possible between you and the fire. Be prepared to signal from a window.
- If your clothes catch fire, STOP, DROP, and ROLL! DO NOT RUN!

Earthquake Preparedness

- Be familiar with emergency procedures, evacuation routes, and potential hazards to avoid.
- Be prepared with a contact number of a person outside Southern California.
- Put together a personal emergency kit.

Earthquake

- DUCK, COVER, AND HOLD. Remain calm, do not rush outside.
- *During the shaking:*
 - If inside, take cover under a desk or table near an interior wall.
 - If outside, move away from windows, tall objects and overhead lights.
- *After the shaking stops:*
 - Do not use telephones except for life-saving situations.
 - If you smell gas, evacuate the building immediately.

Crime in Progress

- Do not interfere with the criminal, except for self-protection or the protection of others.
- If possible, get a good description of the criminal, weapon, method, and direction of travel. CALL 911.

Bomb Threat

- Take all threats seriously. Evacuate and contact authorities.
- After the threat, if you see a package or unknown object in an unusual place, DO NOT TOUCH IT!

Gas Leak

- Open the windows. Do not light matches nor turn on lights.
- Leave building.
- Notify RA, Residence Director, or Dean of Students.

Safety/Crime Prevention Tips

- Be familiar with emergency procedures and all possible exit routes in a building.
- Keep hallways clear and doors locked.
- Report problems with smoke detectors or fire alarms to your Resident Director.
- Avoid walking in isolated areas.

Emergency Fire Drills

- Fire drills will be conducted during the school year.
 - When the alarm sounds, each student should leave the residence facilities immediately.
- Fire lanes must be kept clear of vehicles.
 - If a vehicle is parked in a fire lane, violators are subject to a fine or tow-away of their vehicle.
- Activating a false alarm is a crime. This action will be punished severely and may result in immediate expulsion.
- If a fire alarm sounds when students are in class, students and employees are required to evacuate the building and remain at a safe distance from the building until recalled.

Hospital/Clinics

- In case of an Emergency please contact your RA and Resident Director as soon as possible. All other immediate emergencies should dial 911.

Medical Centers in close proximity:

Azusa Way Medical Center
561 Azusa Way
La Puente, CA 91744
(626) 912-6670

Doctors Hospital of West Covina
725 S. Orange Ave,
West Covina, CA 91790
(626) 338-8481

Whittier Hospital
980 Colima Rd
Whittier, CA 90603
(562) 945-3561

Kaiser Permanente
1011 Baldwin Park Blvd.
Baldwin Park, CA 91706
(626) 851-1011

Suggestion for a Better Campus Life

- If you have any ideas to improve your residency experience, please send us an email or drop off a written notice to the Residence Director's office located in the downstairs lobby.

Resident Director Contact Information:

Silvia Jovel, Residence Director
sjovel@labi.edu
(669) 289-2971

CRIME STATISTICS

The following are crime statistics that occur on our campus, Student housing facilities, and non-campus property, and public property. Hate crimes are also reported.

The LABI College Campus is located at the following address:

14209 E. Lomitas Avenue

La Puente, CA 91746

For each of the following criminal offenses, enter the number reported to have occurred On Campus:

Criminal Offenses: On Campus	Total Occurrences		
	2021	2022	2023
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses: On Campus Student Housing Facilities	Total Occurrences		
	2021	2022	2023

a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses: Non-Campus

Total Occurrences

	2021	2022	2023
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0

i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses: Public Property

Total Occurrences

	2021	2022	2023
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0
k. Arson	0	0	0

Hate Crime 2023: On Campus

Criminal Offence	Occurrences of Hate crimes (Category of Bias for crimes)								
	Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0

b. Manslaughter by Negligence	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0

Hate Crime 2023: On Campus Student Housing Facilities

Criminal Offence	Occurrences of Hate crimes (Category of Bias for crimes)								
	Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0

h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0

Hate Crime 2023: Non Campus

Criminal Offense	Occurrences of Hate crimes (Category of Bias for crimes)								
	Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0

Hate Crime 2023: Public Property

Criminal Offence	Occurrences of Hate crimes (Category of Bias for crimes)								
	Total	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0

VAWA Offenses - On Campus

Total Occurrences

Crime	2021	2022	2023
a. Domestic Violence	0	0	0
b. Dating Violence	0	0	0
c. Stalking	0	0	0

**VAWA Offenses - On Campus
Student Housing Facilities****Total Occurrences**

Crime	2021	2022	2023
a. Domestic Violence	0	0	0
b. Dating Violence	0	0	0
c. Stalking	0	0	0

VAWA Offenses – Non Campus**Total Occurrences**

Crime	2021	2022	2023
a. Domestic Violence	0	0	0
b. Dating Violence	0	0	0
c. Stalking	0	0	0

VAWA Offenses – Public Property**Total Occurrences**

Crime	2021	2022	2023
a. Domestic Violence	0	0	0
b. Dating Violence	0	0	0
c. Stalking	0	0	0

Arrests - On Campus**Total Occurrences**

Crime	2021	2022	2023
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

**Arrests - On Campus Student
Housing Facilities**

Total Occurrences

Crime	2021	2022	2023
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Arrests - Non Campus

Total Occurrences

Crime	2021	2022	2023
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Arrests – Public Property

Total Occurrences

Crime	2021	2022	2023
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0



Annual Fire Safety Report 2024

The Fire Safety report must include statistics on the number of fires and causes of each fire, as well as fire-related injuries, deaths, and/or fire-related property damage for each on-campus student housing facility.

FIRE STATISTICS

Fires - On-campus Student Housing Facilities		
Name of Facility	Street Address	Number of Fires 2023
LABI Dormitory	14209 E. Lomitas Ave	0

FIRE SAFETY POLICIES AND PROCEDURES

Burning Candles/ Incense

- Burning candles and incense is absolutely **not** allowed.

Note: Burning candles and/or incense in dorm will result in disciplinary action and/or a fine of \$100.00-\$500.00 due to fire hazard.

Electrical Appliances

- All electrical appliances must be reported to the Residence Director.
- Only two small energy efficient refrigerators and one microwave are permitted per dorm room. Must be cleaned as needed.
- No cooking stoves of any kind are allowed in dorm rooms.
- 2-Slice Toasters are allowed, however, no toaster ovens.

Note: Cooking in dorm rooms will result in disciplinary action and or a fine of \$100.00-\$500.00 due to fire hazard.

Note: Residence Director holds the right to refuse any inappropriate dorm appliances.

Vehicles/Parking Guidelines

- All students must register their vehicle with the financial office.
- All parking vehicles must have a parking pass.

- Respect all parking signs, fire lanes, and handicap zones.

Parking fines (\$50.00)

The following will result in a parking fine:

- A vehicle not registered with the financial office and without a parking permit.
- Vehicles parked in unauthorized areas (handicap spaces, fire lanes, and blocking cars and walkways).

Emergency Procedures

Step #1: Call the appropriate emergency number depending on the situation.

- Residence Director (323) 945-8683
- 911- Be prepared to give the dispatcher your name, location, and the phone number you are calling from.

Step #2: Respond according to the type of emergency listed:

- **Medical**
 - Do not move the victim, unless vital.
 - If you are trained and certified, and comfortable to do so, administer First Aid.
- **Fire**
 - If you hear a fire alarm, evacuate the building **immediately**.
 - Walk, don't run!
 - If you discover a fire, activate the nearest fire alarm. Check doors for heat (top and bottom) with back of hand. **If hot, do not open!** Wait for emergency personnel to respond. Open window if able to do so. Yell for help.
 - Fire extinguishers are located in all buildings. Familiarize yourself to their locations prior to emergencies.
 - Do not attempt to fight large fires.
 - For small fires (wastebasket size) only use a fire extinguisher.
 - If fire grows larger, alert others and move away from the fire. Close (but do not lock) all doors behind you as you move away.
 - If trapped in heavy smoke, drop to your hands and knees and crawl towards the nearest exit.
 - If you are trapped by a fire, place cloth material around/under the door. Retreat and close as many doors as possible between you and the fire. Be prepared to signal from a window.
 - If your clothes catch fire, **STOP, DROP, and ROLL! DO NOT RUN!**

Emergency Fire Drills

- Fire drills will be conducted during the school year.
 - When the alarm sounds, each student should leave the residence facilities immediately.
- Fire lanes must be kept clear of vehicles.
 - If a vehicle is parked in a fire lane, violators are subject to a fine or tow-away of their vehicle.
- Activating a false alarm is a crime. This action will be punished severely and may result in immediate expulsion.

- If a fire alarm sounds when students are in class, students and employees are required to evacuate the building and remain at a safe distance from the building until recalled.

For any questions about campus safety, fire safety, or emergencies on campus, please contact the office of the Dean of Students.